



We Deliver More...

Introduction to Contract Administration in Software Projects

A course from
ARM Consultants.

**Course Name: Introduction to Contract Administration in
software projects**

Course Level: Basic

For: Business Analysts, Team Leaders, Project Managers and others who come in contact with client for purposes of contract formation and subsequent administration.

Strength: not to exceed 20

Duration: One day

Infrastructure: LCD Projector with connectivity to trainer's laptop, white board and markers

Course Material: Softcopy on CD

Course Content:

**What is a contract?
Who are the parties to a contract?
Who are the stake holders?
How does a contract take shape?
What are the typical parts of a contract?
What are the typical contract related domains?
What is administrative angle of a contract?
What is the Financial angle of a contract?
What is the marketing angle of a contract?
What are the laws in India that affect contract administration?
What are the legal angles to a contract?
How do contract administration and Project Management interact?
What are the typical problem areas of a contract?
How does risk management interact with contract administration?
How are contract based conflicts resolved?
What are the responsibilities of both sides to a contract?**

Participant's status before:

**Unaware of obligations arising from a signed contract.
Firefighting management**

Participant's status after:

**A better awareness of obligations arising from a contract
A more holistic view of risk management.**